Riverbend Riverbank Water District

Methods and Directions for Payment

As a resident of the Riverbend Riverbank Water District, you now have three options to make payments for your water bill. We appreciate your taking action, and advising us of your choice, at books@rrwd.org

Options for payments – in order of our preference:

1. Checking Automatic Payment - Setup ***only*** by Resident through their personal bank – normally no fees.
2. Check by Mail – E-Mail billing to you – mail your payment.
3. Check by Mail – Original method - Paper billing to you at your postal mailing address – return envelope.

Below are descriptions as well as Step-By-Step directions on how to setup your method of payment:

1. **Checking Account Automatic Payment**
    - ***a. Description*** – Automatic checking account payment, from your bank.
    - ***b. Payment Cycle*** – Payment set up with your bank for either bi-monthly or monthly payment.
        - *i.* if available at your bank, a bi-monthly payment of $110, March, May, July, etc.
        - *ii.* if only monthly is available, a monthly payment of $55, March, April, May, June, etc.
    - ***c. Setup Directions***
        - ***i.*** These options are available through your online bank login or by contacting your banker.
            1. Please note that RRWD does not have access to your account or information.
            2. For automatic payments by check, provide the following to your bank:
                - *a.* **Pay to:** Riverbend Riverbank Water District
                - *b.* **Address**: PO Box 1872, Lake Oswego OR, 97035-0610
            3. Payment of $110 per 2 months or $55 per month.

2. **Check paid by Mail – billed to you by E-Mail**
    - ***a. Description*** – This is the E-Mail method of sending your statement by E-Mail, and you returning your personal check in the mail directly to the RRWD PO Box. Payment is $110 per 2 months.
    - ***b. Setup Directions***
        - ***i.*** Make a copy of the E-Mail statement, and enclose with your payment, sending directly to RRWD, PO Box 1872, Lake Oswego OR, 97035-0610. Payment is $110 per 2 months.
        - ***ii.*** To change your payment method from email billing to paper billing, please contact us at books@rrwd.org with your name, and address included within the content.

3. **Check paid by Mail – paper statement to you by USPS**
    - ***a. Description*** – This is the original method of receiving your statement by USPS and your sending your check in the mail directly to RRWD, PO Box 1872, Lake Oswego OR, 97035-0610. Payment is $110 per 2 months. You will receive the paper statement and a return envelope.
    - ***b. Setup Directions***
        - ***i.*** If you are already receiving paper statements and wish to continue, no change is needed.
        - ***ii.*** To change your payment method from paper billing to email billing, please contact us at books@rrwd.org with your name, and address included within the content.